



North of Boston Arts Center
northofbostonartscenter@yahoo.com

Checklist for Forms Completed

- After School Application
- NoBAC Fee Schedule
- Transportation Release
- Medical Emergency Release
- Child Photo Release
- Carpentry/Art Tools Release
- Signed Code of Ethics



North of Boston Arts Center

Emergency Contact and Medical Information for a Child

_____ Child's Name		_____ Date of Birth		M	F
				Sex	
_____ Parent's/Guardian's Name		_____ Parent's/Guardian's Name			
() _____ Home Phone	() _____ Work Phone	() _____ Home Phone	() _____ Work Phone		
_____ Address		_____ Address			
_____ City, ST ZIP Code		_____ City, ST ZIP Code			

Alternative Emergency Contacts

_____ Primary Emergency Contact		_____ Secondary Emergency Contact	
() _____ Home Phone	() _____ Work Phone	() _____ Home Phone	() _____ Work Phone
_____ Address		_____ Address	
_____ City, ST ZIP Code		_____ City, ST ZIP Code	

Medical Information

Hospital/Clinic Preference

_____ Physician's Name	_____ Phone Number
_____ Insurance Company	_____ Policy Number

Allergies/Special Health Considerations

I authorize all medical and surgical treatment, X-ray, laboratory, anesthesia, and other medical and/or hospital procedures as may be performed or prescribed by the attending physician and/or paramedics for my child and waive my right to informed consent of treatment. This waiver applies only in the event that neither parent/guardian can be reached in the case of an emergency.

_____ Parent's/Guardian's Signature	_____ Date
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I give permission for my child to go on field trips. I release The North of Boston Arts Center and individuals from liability in case off accident during activities related to The North of Boston Arts Center, as long as normal safety procedures have been taken.

_____ Parent's/Guardian's Signature	_____ Date
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Parent Release Form for Media Recording

I, the undersigned, do hereby grant or deny permission to The North of Boston Arts Center to use the image of my child, _____, as marked by my selection(s) below. Such use includes the display, distribution, publication, transmission, or otherwise use of photographs, images, and/or video taken of my child for use in materials that include, but may not be limited to, printed materials such as brochures and newsletters, videos, and digital images such as those on the North of Boston Arts Center Web site.

- Deny permission to use my child's image at all.
- Grant permission to use my child's image in the following ways (mark all that apply):
 - Limited usage:** I want my child's image used within the North of Boston Arts Center setting only (not in the larger community).
 - Limited usage:** I want my child's image used for educational materials only (not marketing). This could be either within The North of Boston Arts Center or in the larger community. One example of this could be videos in parent education classes.
 - Limited usage:** I want my child's image used on printed materials only (no digital or video use).
 - Unrestricted usage:** I give unrestricted permission for my child's image to be used in print, video, and digital media. I agree that these images may be used by The North of Boston Arts Center for a variety of purposes and that these images may be used without further notifying me. I do understand that the child's last name will not be used in conjunction with any video or digital images.

Parent/guardian signature _____ Date _____



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VISUAL ARTS SAFETY AGREEMENT & RELEASE

In the Visual Arts classroom, students learn to work with various art tools that are used in the everyday creation of art. These tools include and are not limited to: pencils, brushes, scissors, x-acto knives, carving tools, wire cutters, pliers, screw drivers, hammers, paper cutter, sand paper, wire, foil, rollers, various types of clays, plaster, rubber cement, spray adhesive, plastic wrap, Styrofoam, chalk, pastels, paints, varnish, turpentine and paints. Every precaution and preparation is taken to provide students with proper instruction prior to the use of these tools.

Cleanliness is also an important aspect of art, as well as a means of safety for your child and all students who use the Visual Art classroom. Students are required to clean up their work area and tools before leaving the classroom using the following cleaners; soap/water on brushes, mild detergent/water on tables and a broom to sweep the floor.

Every effort is made to provide your child with a safe environment to learn and work in however accidents do happen even under the strictest supervision. Therefore, I am asking each parent discuss with your child the importance of listening and following directions when using these tools and cleaners in the Visual Arts classroom. If you do not wish your child to use one or more of these items please let me know and I will attempt to accommodate your child with an alternative tool or provide him/her with a separate project from the rest of the class.

_____ **I HAVE READ AND DISCUSSED WITH MY CHILD THE SAFETY POLICY FOR THE VISUAL ARTS CLASSROOM.**

I DO NOT WISH MY CHILD TO USE THE FOLLOWING ITEMS _____

PARENT SIGNATURE: _____ Date _____

STUDENT SIGNATURE: _____ Date _____

PRINT STUDENT NAME: _____



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NoBAC Code of Ethics

The **NoBAC Code of Ethics** has been written to help your son or daughter gain the greatest possible benefit from his or her after school experience. We are in need of your help and cooperation. It is important that every student understand the **Code** and be expected by his or her parent(s) or guardian(s) to follow the rules and regulations set forth in the **Code**. Please read and discuss the **Code** with your child. When you have done so, you and your child must sign this form and return it to the school. Signatures of parents and the student acknowledge receipt of a copy of the **NoBAC Code of Ethics** and certify that they have read and discussed the **Code**. It is expected that parents and students will accept the rules and regulations of NoBAC.

- Come to NoBAC with spirit, energy and enthusiasm for learning.
- Upon arrival – hang your belongings in assigned area.
- Proceed in an orderly manner to your snack or homework area.
- Do homework or play quiet games until first class time.
- Clean your snack area/wash hands.
- Put homework or games in their place
- Proceed to your first class at 3:00.
- Move in an orderly manner from one class to the next.
- Appropriate dress is informal and should be comfortable for movement. Instructors may make recommendations if they find clothing to be inappropriate for the environment. We strongly urge students to wear a smock for messier art projects. NoBAC will not be responsible for clothing damages due to art working.
- Introduce yourself to fellow students whom you do not know and make them feel welcome.
- If you bring a guest, introduce them to your instructors.
- Treat other NoBAC students and instructors with kindness and respect.
- No gum chewing or candy allowed.
- Cooperate with staff members in investigations of disciplinary matters
- Report threats to the safety of students and staff members as well as misconduct on the part of any other students or staff members to a teacher or another adult
- Children are not allowed to climb, run or play loudly.
- Parents are requested to provide healthy snacks once a month.
- Healthy snacks may be fruit, juice, granola bars, muffins, bagels, veggies (and dips), veggie sticks, pretzels, yogurts.
- Notify staff if you will be absent.
- Children parents and teachers agree to follow the code. If the codes are not followed, a consultation will be arranged to discuss any issues, recommendations and if necessary, resulting consequences.



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I, _____, have received and read the NoBAC Code of Ethics. I will follow all of the rules and regulations to the best of my ability. I realize that there are consequences to my actions that can either be positive or negative. I commit myself to artistic discipline. I will try to be friends with others and to support and help others in our endeavors. I shall work to get along and talk about my feelings and keep my hands to myself. My aim is to develop character through artistry and culture. Most importantly, I agree to have fun!

Student Signature

Date

Parent or Guardian Signature

Date



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North of Boston Arts Center Non-Discrimination Policy

North of Boston Arts Center is a nonprofit educational and cultural activities organization that does not discriminate in its enrollment, employment practices or public participation for any reason, including race, sex, color, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability or handicap.